

WEST VIRGINIA DIVISION OF LABOR

Request for Investigation Form

Section 1 - Complainant Information

Date: _____

Name: _____ Daytime Phone #: _____

Address: _____ Facsimile #: _____

Street Address or P.O. Box

_____ Email Address: _____

City, State, Zip

Your relationship/concern in this matter is as:

Private Citizen Representative of _____

Competitor Other (Describe): _____

Section 2 - Company / Issue to be Investigated:

Please describe the issue you request to be investigated. Remember to include company and/or individual names when applicable and directions to site/location to be investigated. Be specific in your explanation and identify the violation of law alleged:

For PW Projects Only: Project Start Date: _____ Completion Date: _____

Section 3 - Office Use Only:

RFI #: County:

Type of Investigation:

Bedding Manufactured Housing Undocumented Workers

Child Labor Plumbers License Wage & Hour

Contractor License Prevailing Wage Weights & Measures

Crane Certification Safety Other / Referral: _____

Directed By: _____

Assigned To: _____

Date Assigned: _____

Section 1 must be completed in full for your complaint to be investigated. Anonymous requests will not be processed. You may send in your complaint by facsimile to (304) 558-5174 or (304) 558-2447 or mail it to the following address:

West Virginia Division of Labor
State Capitol Complex
Bldg. 6, Room 749-B
Charleston, WV 25305

The Division of Labor processes your personal information for appropriate and customary business purposes. Your personal information may be disclosed to other State agencies or third parties in the normal course of business as needed to comply with State or Federal laws. If you have any questions about the Division of Labor's use of your personal information or would like a copy of the Division's complete privacy notice, please contact the Webmaster, Robert Bryant at Robert.L.Bryant@wv.gov or the Division's Privacy Officer, John Junkins at John.R.Junkins@wv.gov.